COURSE: SPANISH FOR ECONOMICS AND BUSINESS I

<table>
<thead>
<tr>
<th>Language</th>
<th>Spanish</th>
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<tr>
<td>Minimum level of Spanish language required</td>
<td>From Intermediate</td>
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<tr>
<td>Hours of instruction</td>
<td>45 h</td>
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<tr>
<td>Credits</td>
<td>6 ECTS</td>
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Course description
The main aim of the course is to develop language skills in the work and economic environment. The activities are designed to introduce sociocultural codes and to practice specific skills: presentations, meetings, negotiations, debates, written and spoken arguments.

Methodology
The course contents will be introduced through reading of texts, listening exercises, videos and power point presentations. Based on this diverse material, students will work on grammatical structures, the vocabulary and appropriate sociocultural contents so that they can interact in real situations. Students will be expected to participate actively in the oral and written activities that are set.

Assessment system
Attendance and participation in class: 20%
Class activities required by the lecturer: 20%
Exams: 60%

Programme
- Introduction to the economic world
  - The Spanish economy through its sociocultural and economic diversity. What is the welfare state? Report on social welfare levels in Spain. The welfare state by autonomous community. Social analysis of Spain. How to express the results of a study on levels of well-being in the written press.
  - Quality of life indicators: income, health, education, employment, housing, culture, leisure and tourism. The economy and its direct relation with education, culture consumption and the level of well-being. Interpretation and commentary on data and graphics on Spanish society in the written media. Study of specific vocabulary.
  - Macroeconomics: gross domestic product. The behaviour of the economy through the interpretation of graphs: fluctuations or economic cycles, expectations or phases of the cycle. Study of vocabulary and economic expressions. The current situation of activities and economic sectors in the various autonomous communities: primary, secondary and tertiary sectors.
• Business organisation
  o The company. Types of company.
  o Business sectors: statistics, evolution.
  o The operation of a company: departments and positions.
  o Employment contracts.
  o Company and environment.
  o Labour relations and work environment.
  o Chambers of commerce.
  o Board and trade unions; conflicts, solutions, strikes.

• Human resources (HR)
  o Staff recruitment and hiring.
  o Training (CV) and type of letters.
  o Environment and work conflict.
  o Talent management.
  o Job interview.
  o Personality test.
  o Work-life balance.
  o Case studies.
  o Phrases and anecdotes from the business world.

Bibliography

Articles from daily newspapers and magazines specialized in economy.